



Safety & Maintenance Checklist: Rental and Personal Vehicles

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Operator/Inspector _____ Date _____ Time _____
 Vehicle #/Make/Model _____

What are you inspecting?	✓	What are you looking for?	✓	Evaluator Comments
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For more information, please refer to the Operation and Maintenance Manual or any other applicable manuals and instructions for this product. If you have questions, please contact your local Caterpillar dealer.

DRIVER/PASSENGER SIDE

External Side Mirrors (Right and Left)		Cracks, Broken, Working condition, Properly placed		
Tires		Properly inflated, Adequate tread		
Windows		Broken, Cracked, Missing, Cleanliness		

REAR OF VEHICLE

Bumper		Loose, Missing, Damage		
License Plate		Current sticker, Cleanliness, Properly attached		
Inside of trunk or truck bed		Spare tire, Jack, Wrench, Free of debris, Cleanliness		
Brake lights		Tested and working properly, Broken		
Rear Window		Broken, Cracked, Missing, Cleanliness		

FRONT OF VEHICLE

Headlights (normal and bright)		Tested and working properly, Broken		
Turn Signals		Tested and working properly, Broken		
Bumper		Securely attached		
Windshield		Broken, Cracked, Missing, Cleanliness		
Windshield wiper blades		Properly installed, Damaged, Broken, Proper working order		

UNDER THE HOOD

Battery		Properly secured, Cables secured, Working properly		
Air Filter		Cleanliness		
Leaks		Cracks in hoses, Fluid on ground, Leaks from filters		
Windshield Fluid		Proper fluid level		
Transmission Fluid		Proper fluid level		
Engine Coolant		Proper coolant level		
Engine Oil		Proper oil level		

INSIDE CAR

Overall Interior		Cleanliness & free of debris		
Parking Brake		Tested and working properly		
Horn		Tested and working properly		
Seat Belts		Tested and working properly, Frays, Cuts, Tears, Snags, Roping		
Gauges		Working condition		
Rearview Mirror		Properly placed, Working condition, Cleanliness		

IF REQUIRED

Wheel Chocks		Available, good working condition, correct size for vehicle		
Light Beacon		Tested and working properly		
Whip Flag		Available, installed and in good working condition		